Employer/Payer Appointment of Agent

Use this form if you want to request approval to have an agent file returns and make

(Rev. December 2024) Department of the Treasury — Internal Revenue Service

OMB No. 1545-0029

If you're an employer or payer who wants to request approval, complete Parts 1 and 2 and sign Part 2. Then give it to the agent. Have the agent complete Part 3 and sign it. Note: This appointment isn't effective until we approve your request. See the instructions for more information. If you're an employer, payer, or agent who wants to revoke an existing appointment, complete all three parts. In this case, only one signature is required. Part 1: Why you're filing this form. (Check one) You want to appoint an agent for tax reporting, depositing, and paying. You want to appoint an agent for tax reporting, depositing, and paying. Part 2: Employer or Payer Information: Complete this part if you want to appoint an agent or revoke an appointment. Part 2: Employer's or payer's name (not your trade name) 2 Employer's or payer's name (not your trade name) 3 Trade name (if any) 4 Address Forms for which you want to appoint an agent or revoke the agent's appointment to file. (Check all that apply.) Form 940, Employer's Annual Federal Unemployment (FUTA) Tax Return' (all 940 series) Form 941, Employer's Annual Federal Tax Return (all 941 series) Form 943, Employer's Annual Federal Tax Return (all 941 series) Form 944, Employer's Annual Federal Tax Return (all 941 series) Form 945, Annual Return of Withheld Federal Tax Return (all 941 series) Form 945, Employer's Annual Federal Tax Return (all 941 series) Form 945, Employer's Annual Return of Withheld Federal Income Tax Feturn Form CT-1, Employer's Annual Return of Withheld Federal Income Tax Feturn Form CT-2, Employee Representative's Quarterly Railroad Tax Return Form CT-2, Employee Representative's Quarterly Railroad Tax Return Form CT-1, Employee Representative's Quarterly Railroad Tax Return Form CT-2, Employee Representative Supplies to the pa		osits or paymen ke an existing ap			r other with	holding t	axes or if you	want to	For IRS	use:	
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·	a home care										
Check here if you're a home care service recipient, and you want to appoint the agent to report, deposit, and pay FUTA tax for you. See the instructions.	I pay FUTA tax										
I am authorizing the IRS to disclose otherwise confidential tax information to the agent relating to the authority granted under this											
appointment, including disclosures required to process Form 2678. The agent may contract with a third party, such as reporting agent or certified public accountant, to prepare or file the returns covered by this appointment, or to make any required											
deposits and payments. Such contract may authorize the IRS to disclose confidential tax information of the employer/payer and											
agent to such third party. If a third party fails to file the returns or make the deposits and payments, the agent and employer				a third par	ty fails to file	the return	ns or make the	deposits a	nd payment	ts, the agent	and employer/
payer remain liable.		payer remain liab	oie.								
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Best daytime phone

Now give this form to the agent to complete.

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Part 3: Ager	nt Information: If you'll be an agent for	an emplo	oyer or payer, or want to	revoke an appo	intment, co	mplete this part.			
6 Agent's en	nployer identification number (EIN)	2	6 - 0 1	3 0 3	7 0				
7 Agent's name (not trade name)			Personal Accounting Services Inc as Fiscal Agent						
8 Trade nam	e (if any)								
9 Address		20500 E	Eureka Rd Unit 112						
		Number	Street		Suite or room number				
		Taylor			MI	48180			
		City			State	ZIP code			
		Foreign o	country name	L Foreign province/coι	unty	Foreign postal code			
	if the employer is a home care service, or local government agency.	e recipie	nt receiving home care	services throug	h a progra	m administered by a			
•	es of perjury, I declare that I have examilect, and complete.	ned this f	orm and any attachment	s, and to the best	of my know	rledge and belief, they			
Sign your	Ashley Lyrer		Print your name here	Ashley Lyver					
name here	(Print your title here	Dayroll Tay Mar	nager				

Best daytime phone

612-808-8941

Date

Form **2678** (Rev. 12-2024)