

Is your time complete?

- Have all your EVV visits been submitted and approved?
- If you were unable to submit your visit via EVV, have you submitted the appropriate paperwork?
(Attendance Incident Report)

Pay Period Starts	Pay Period Ends	Timesheets Due	Pay Date
12/01/24	12/15/24	12/16/24	12/30/24*
12/16/24	12/31/24	01/01/25	01/15/25
01/01/25	01/15/25	01/16/25	01/31/25*
01/16/25	01/31/25	02/01/25	02/14/25*
02/01/25	02/15/25	02/16/25	02/28/25*
02/16/25	02/28/25	03/01/25	03/14/25*
03/01/25	03/15/25	03/16/25	04/01/25
03/16/25	03/31/25	04/01/25	04/15/25
04/01/25	04/15/25	04/16/24	05/01/25
04/16/25	04/30/25	05/01/15	05/15/25
05/01/25	05/15/25	05/16/25	05/30/25*
05/16/25	05/31/25	06/01/25	06/13/25*
06/01/25	06/15/25	06/16/25	07/01/25
06/16/25	06/30/25	07/01/25	07/15/25
07/01/25	07/15/25	07/16/25	08/01/25
07/16/25	07/31/25	08/01/25	08/15/25
08/01/25	08/15/25	08/16/25	09/01/25
08/16/25	08/31/25	09/01/25	09/15/25
09/01/25	09/15/25	09/16/25	10/01/25
09/16/15	09/30/25	10/01/25	10/15/25
10/01/25	10/15/25	10/16/25	10/31/25
10/16/25	10/31/25	11/01/25	11/15/25*
11/01/25	11/15/25	11/16/25	12/01/25
11/16/25	11/30/25	12/01/25	12/15/25
12/01/25	12/15/25	12/16/25	12/30/25
12/16/25	12/31/25	01/01/26	01/15/26

* If the pay date falls on a Saturday or Sunday, payroll will be processed on Friday.

* If the day date falls on a Holiday, payroll will be processed on the prior business day.