



**Personal Accounting Services, Inc.**

An AssuranceSD family company

**Pay Schedule  
Fiscal Year 2024-2025**

**Direct Hire Support Staff  
Semi Monthly Pay Schedule**

**Pay Date**

**Pay Period**

11/01/2024

10/01/2024-10/15/2024

11/15/2024

10/16/2024-10/31/2024

11/29/2024\*

11/01/2024-11/15/2024

12/13/2024\*

11/16/2024-11/30/2024

12/31/2024\*

12/01/2024-12/15/2024

01/15/2025

12/16/2024-12/31/2024

01/31/2025\*

01/01/2025-01/15/2025

02/14/2025\*

01/16/2025-01/31/2025

02/28/2025\*

02/01/2025-02/15/2025

03/14/2025\*

02/16/2025-02/28/2025

04/01/2025

03/01/2025-03/15/2025

04/15/2025

03/16/2025-03/31/2025

05/01/2025

04/01/2025-04/15/2025

05/15/2025

04/16/2025-04/30/2025

05/30/2025\*

05/01/2025-05/15/2025

06/13/2025\*

05/16/2025-05/31/2025

07/01/2025

06/01/2025-06/15/2025

07/15/2025

06/16/2025-06/30/2025

08/01/2025

07/01/2025-07/15/2025

08/15/2025

07/16/2025-07/31/2025

09/01/2025

08/01/2025-08/15/2025

09/15/2025

08/16/2025-08/31/2025

10/01/2025

09/01/2025-09/15/2025

10/15/2025

09/16/2025-09/30/2025

**\*If the pay date falls on a Saturday or Sunday, payroll will be processed on Friday.**

**\*If the pay date falls on a Holiday, Payroll will be processed on the prior business day.**